



Folkeuniversitetet

Online registration is **binding** and will guarantee you a test place on your chosen date.

Cancellation, date change or absence:

• Should you not be able to sit the test, **WRITTEN NOTIFICATION** must be sent to:

ielts@fu.no

- You have the statutory right to withdraw your registration within **14 days** without charge.
- Requests to **transfer** your test date are free up until 5 weeks before your test date, but thereafter:
- Written **cancellations** or **date change PRIOR** to 15 days before the test date will incur an administrative fee of **300kr** and **WITHIN** 15 days a fee of **1000kr** will be charged.
- **Cancellation** within **48 hours** of your first test component (Speaking or Writing) incurs the full test fee of **NOK 2950**. No show on Test Day incurs the **full test fee**.
- If cancellation, date change or absence is due to medical reasons, a statement from a registered medical practitioner is required within 5 working days of your test date. A full refund will be given less an administration fee of **NOK 300**.

WITHOUT WRITTEN CANCELLATION, ABSENT CANDIDATES WILL HAVE TO PAY THE FULL TEST FEE.

ALL WRITTEN COMMUNICATION WITH YOUR TEST CENTRE MUST INCLUDE YOUR FULL NAME, TEST DATE AND TEST VENUE.